



October 11, 2021

Notification of Option for Grade Change for School Year 2020-21

Pursuant to Education Code Section 29066.5(2)(b), a parent, guardian, or education rights holder of a student or, for a student 18 years of age or older, the student who was enrolled in high school and enrolled in a course during the 2020-21 school year may apply to San Joaquin County Office of Education's (SJCOE) County Operated Schools and Programs (COSP) to have a letter grade earned for that course, as reflected on the student's transcript, changed to a Pass or No Pass grade.

Notwithstanding any other law, grade changes:

- Shall not negatively affect a student's grade point average
- Shall not result in the forfeiture of the student's eligibility to state or institutional student financial aid.
- The California State University shall accept transcripts with a Pass or No Pass grade instead of a letter grade for any coursework taken during the 2020-21 school year.
- Private postsecondary educational institutions and the University of California are encouraged to accept transcripts with a Pass or No Pass grade instead of a letter grade for any coursework taken during the 2020-21 school year.

For the 2020–21 through 2023–24 school year, these [postsecondary institutions](#) will accept, for admission purposes, a transcript with a Pass or No Pass grade instead of a letter grade for an applicant pursuant to Education Code Section 49066.5(b). Please note that some postsecondary educational institutions, including those in other states, may not accept a Pass or No Pass grade instead of a letter for admission purposes.

To submit a grade change request, please complete the Grade Change Request Form and return it to the Student Services office located at 2707 Transworld Drive, Stockton, CA 95206 or oneenrollment@sjcoe.net.

Grade change requests for the 2020-21 school year has been extended and are due to the Student Services office by May 25, 2022. Applications will not be accepted after this date.

If you have questions, please call (209) 468-4847.

GRADE CHANGE APPLICATION SCHOOL YEAR 2020–2021

Instructions:

Parents of students shall complete the form below to request a grade change for the 2020–21 school year. Fill in all fields, sign the form, and submit to your child’s local educational agency.

Student Information:

First Name:

Last Name:

Student ID:

Student Grade: 9 10 11 12

School Information:

School Name:

Semester: Fall Spring Summer

Term (Block Schedule): Term 1 Term 2 Summer

Courses to be changed:

Course Code	Course Title	Teacher Name	Current Grade	Grade Change P/NP

Education Code:

Pursuant to *Education Code* Section 49066.5 (2)(b): The parent, guardian, or education rights holder of a pupil or, for a pupil 18 years of age or older, the pupil who was enrolled in high school and enrolled in a course during the 2020–21 school year may apply to the pupil’s local educational agency to have a letter grade earned for that course, as reflected on the pupil’s transcript, changed to a Pass or No Pass grade.

Parent/Guardian/Education Rights Holder Signature:

Today's Date