



YOUTH EDUCATION & EMPLOYMENT SERVICES

ABOUT WORKSTARTYES

WorkStartYES is a federally funded program under the Workforce Investment Opportunity Act that operates as a joint partnership between the San Joaquin County Office of Education and San Joaquin County WorkNet. Our mission is to empower youth to achieve their maximum potential by exploring educational and occupational opportunities, developing leadership skills and connecting with community resources. WorkStartYES serves WIOA eligible 16-18 year old youth with the option of serving 19-21 year olds. Space in the program is limited and therefore, in-school youth applicants that qualify will be placed on a waiting list until slots become available. Due to WIOA regulations, applicants that are out-of-school and meet the income eligibility requirements will be given first preference. In order to determine if you qualify, we are required to verify family size, income, and employment eligibility. Other criteria may apply, which will be determined after a review of your application. However, before you apply, make sure that WorkStartYES is right for you. You can do this by discussing the following four main components of our program with our Enrollment Specialist: 1) eligibility and enrollment, 2) assessments, service plan and case management, 3) education assistance and paid work experience, and 4) permanent employment, exit, and follow-up.

Applicants must meet the following qualifications:

- 16-18 Years Old
- San Joaquin County Resident
- Low Family Income Level
- Two Barriers to Employment and Education



INCOME ELIGIBILITY

Family Size: Self, Parents, and Siblings	Total Family Income for Past 6 Months
1	\$5,835
2	\$8,751
3	\$12,015
4	\$14,833
5	\$17,503
6	\$20,472

Do not include public assistance, food stamps or unemployment in calculations as they are non-countable. For families of 7+, add \$2,969 for each member to the income size of a family of 6. Income Guidelines change every year in July. Check back then if you don't qualify at this time!

Before You Apply, Ask Yourself ...

WorkStartYES participants must meet with a Career Developer every 30 days, provide school and work documentation on a regular basis, and be committed to working on their program goals. Before you apply, ask yourself, can I commit to this?

(209) 468-9221

Are You Ready To Enroll?

See attached application!

Important Documents You Need For Enrollment and How to Get Them!

WorkStartYES requires verification of family size and income for enrollment. To determine family size and identity, documents are needed, such as a picture ID, social security card, and birth certificate. Check with your parent or guardian to see if they have the original or a copy of these documents first. If they do not have these documents, you will need to request new ones. Our enrollment specialist will inform you of document needed to verify family income.

Birth Certificate

If you were born in San Joaquin County, you or your parent/guardian can order a copy of your birth certificate from the San Joaquin County Recorder's Office. To do this in person, go to: 44 North San Joaquin Street, Suite 260 (upstairs) Stockton, CA, 95202. The cost for a birth certificate is \$28.00. Visit www.sjgov.org/recorder for more information or contact the office at 468-3939. If you were not born in San Joaquin County, contact the county you were born in or visit their website for instructions.

Social Security Card

Below is a list of Social Security Offices in San Joaquin County. You will need your birth certificate or passport to request a Social Security Card. There is no charge for a Social Security Card. Note that it can take up to two weeks to receive your new Social Security Card.

Lodi Social Security Office

1110 W Kettleman Lane, Suite 3
Lodi, CA 95240
1-888-257-2641

Manteca Social Security Office

510 Commerce Court
Manteca, CA 953367
1-866-320-2587

Stockton Social Security Office

4747 Feather River Drive
Stockton, CA 95219
1-877-803-6314

California Identification Card (I.D.)

To get an identification card, you must visit your local Department of Motor Vehicles (DMV). There, you will complete the application form, give your thumbprint, and have your picture taken. You will need your social security number, an original or certified copy of a document proving your date of birth or legal presence, such as your: CA driver's license, U.S. Passport, or birth certificate. The cost for a California Identification Card is \$28.00 and it is valid for 6 years. If you meet income requirements, ask WorkStartYES for a reduced Verification for Reduced Fee Identification Card Form. With this form, the cost of the card is reduced to \$8.00. For more information, visit www.dmv.org/ca.

Lodi DMV

1222 Pixley Parkway
Lodi, CA 95240
(800) 777-0133

Manteca DMV

955 Davis Street
Manteca, CA 95336
(800) 777-0133

Stockton DMV

55 South Lincoln Street
Stockton, CA 95203
(800) 777-0133

Selective Service Registration (For Males Only)

The law requires all male U.S. citizens and male immigrants residing in the U.S. (permanent resident aliens), to register within 30 days of their 18th birthday. Therefore, to be in full compliance with the law, a man turning 18 is required to register during the period of time beginning 30 days before, until 30 days after his 18th birthday. Late registrations are accepted up to the male's 26th birthday. Men 18 and older must register prior to receiving government services. The easiest way to register is online by visiting <https://www.sss.gov/regver/wfregistration.aspx>. However, you may also register at the post office, by mail, or at your high school. You will need your social security number to register. There is no fee for this process.

WORKSTARTYES ELIGIBILITY APPLICATION

Complete application, attach recent transcript, and return to WorkStartYES. Application is to determine eligibility, it does not automatically enroll you in the program. As space becomes available, our Enrollment Specialist will contact you. Incomplete applications will not be added to wait list.

First Name	Last Name	Birth Date	Age
Street Address	City	Zip Code	
Home Phone	Cell Phone	Gender	
Email Address			

Answer the following questions:	
Who do you live with?	Both Parents On Own With Friends/BF/GF 1 Parent & Parent's boyfriend/girlfriend With Grandparent or Relative Other:
How many siblings (brothers and/or sisters) ages 18 and under live in your household?	
Do you or your parents/legal guardians/siblings 18 and under that live in your household work? List everyone that works and their estimated income for 1 month.	
Does your household/family receive any of the following?	Public Assistance Food Stamps Unemployment SSI/SSA Other:
What is your citizenship status?	U.S. Citizen Non-Citizen Legal right to work in the U.S.
What is your school situation? <i>Out-of-School youth will be given priority. In-School Youth will be enrolled as spots become available based on credit priority system.</i>	High School Dropout - not enrolled in school with no Diploma/GED. High School Student, Grade _____ at _____ High School Graduate, Graduation Date: _____ In College at _____

Check Barriers You Have:	Barrier Description	Must meet low income requirements, plus have one additional barrier to qualify. One form of documentation listed below needed for proof of each barrier.
	Out-Of-School Youth	Based on WIA/WIOA Federal regulations, WSY must serve 75% out-of-school youth and 25% in-school youth each year. Therefore, all out-of-school youth (dropouts or graduates with no educational ties), will have first priority for enrollment.
	Disabled/Special Education	Individual Education Plan Psychological Evaluation Doctor's Note
	Limited English Proficiency	Self Attestation stating English is not primary language in home, or Letter from school verifying language spoken
	Substance Abuse	Criminal record, or DUI record, or Self-attestation saying applicant is using drugs or alcohol, or Rehabilitation information
	Offender (Probation or Parole)	Criminal record, or Probation papers or letter from probation officer, or Court documents, or Letter from attorney
	Pregnant or Parent	Birth certificate of child with applicant's name as parent, or Doctor's note confirming pregnancy
	Foster or Emancipated Youth	Placement documents, or Documentation verifying Foster affiliation
	Homeless or Runaway	Statement from shelter, or Self attestation from participant
	Basic Skills Deficient	Below 9th grade in reading or math determined by test performed by WorkStartYES staff
You will also need to provide the following documentation: Photo ID, Social Security Card, Birth Certificate and Family Size and Income Verification.		

Date Received: _____

Employee Initials: _____