

# ADR SERIES #3: THE ART OF NOTE TAKING



## WORKSHOP DESCRIPTION

A beginner course that covers the top ten most important elements in notetaking. Outcomes include information and understanding of legal requirements of notes, agenda of an IEP meeting, what to document, facts vs emotions, and key emotions.

DATE:  
FEBRUARY 9TH, 2023

LOCATION:  
SAN JOAQUIN COUNTY  
OFFICE OF EDUCATION  
WENTWORTH CENTER  
GREENWOOD 3

TIME:  
9:00 AM - 11:30 AM

## REGISTRATION:

INSIDE SJC SELPA:  
(\$10.00)

OUTSIDE SJC SELPA:  
(\$15.00)

CREDIT CARD LINK:  
[click here](#)

JOURNAL/CHECK LINK:  
[click here](#)

## ALTERNATE DISPUTE RESOLUTION

The training is SJC SELPA Alternative Dispute Resolution (ADR) Collaborative Continuum, a network that promotes research based alternative dispute resolution techniques to facilitate communication among team members in the IEP.

This multi-part ADR series starts with a basic introduction to communication skills and moves along to more advanced modules for the seasoned educator. Each module is a stand-alone training so participants do not have to attend all sessions.

QUESTIONS? EMAIL JAMIE  
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San Joaquin  
County SELPA



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